

# Policy

## Application for Exempt Fellow Status



<b>Authorising Body:</b>	<b>Board</b>
<b>Responsible Committee(s):</b>	<b>Membership Engagement Committee</b>
<b>Responsible Department(s):</b>	<b>Membership, Events and Publications</b>
<b>Document Code:</b>	<b>POL Application for Exempt Fellow Status</b>

### Applying for Exempt Fellow status

Fellows who have reached 65 years of age, have been a Fellow for at least 30 years and are still working can apply in writing to the Board for an exemption from further fees.

Fellows wishing to be granted Exempt Fellow status must complete the [FRANZCP Exemption from College Subscription Fees Application Form](#). If granted, they are released from payment of further annual subscriptions and levies.

Where a Fellow is granted the status of Fellow Exempt and it is effective for part of the current year, the following pro rata rates are applied:

- Exempt status effective 1 January–30 June: 50% reduction
- Exempt status effective 1 July–31 December: 0% reduction.

If a Fellow has paid their current year subscription fees and is granted exemption effective in the same calendar year, a 50% refund will be issued in line with the above pro rata rate. If a Fellow has paid their current year subscription fees and is granted exemption effective in a prior calendar year, a 100% refund will be issued for the current calendar year only. Refunds of past years' subscription fees will not be given should a member apply for exemption at some time after qualifying.

Once granted by the Board, following recommendation from the Membership Engagement Committee, an exemption is applicable for life and 'Exempt' Fellows are not required to pay future subscription fees. Exempt Fellows will remain liable for any accrued fees that remain unpaid from previous years.

Exemption from College subscription fees also extends to fees for optional Faculties and Sections, however it does not extend to other optional services, subscriptions, events or products such as conferences and journals.

The provision of subscription fee exemptions based on age and years of membership is outlined in Article 4.2 of the Constitution:

#### 4.2 **Subscription Fee Exemptions**

4.2.1 *Honorary Fellows, Members holding a Fellowship for life (granted pursuant to Article 3.3.3, or Members granted exemption under Article 4.2.2), shall not be required to pay annual subscriptions.*

4.2.2 *The Board may grant exemption from the payment of annual subscriptions, in favour of Fellows:*

*(a) who have attained the age of 65 years and held Fellowship of the College for at least 30 years; or*

*(b) who qualify for a reduction in whole or in part due to personal circumstances.*

The 'Fellow Retired' status also provides an exemption from further fees, however this a separate process and only applies to Fellows who completely and permanently retire from practice as a specialist psychiatrist. Exempt Fellows who completely and permanently retire from practice are still required to give notice of their retirement to the Board by completing the [FRANZCP Declaration of Retirement Form](#).

## REVISION RECORD

**Contact:** Executive Manager, Membership and Events

Date	Version	Approver	Description
28/05/23	1.1	Board	Changes to wording.
17/03/21	1.0	Board	New document.
<b>NEXT REVIEW: 2025</b>			