

# Trainee Sponsorship Terms and Conditions

Faculty of Forensic Psychiatry Conference



Applying for a Trainee Sponsorship to attend the **Royal Australian and New Zealand College of Psychiatrists (RANZCP) 2025 Faculty of Forensic Psychiatry Conference**, constitutes acceptance of all terms and conditions below.

## Sponsorship details

Twenty (20) sponsorship places are on offer for Trainees to attend the [2025 Faculty of Forensic Psychiatry Conference](#), being held at Novotel on Collins, Melbourne, VIC from Wednesday 13 August to Saturday 16 August 2025.

Eligible applicants must be a current RANZCP trainee from Australia or New Zealand. Trainees who are trainees or Fellows of another specialty are ineligible to apply.

The sponsorship is valued at approximately A\$400-\$1000 and comprises:

- Full conference registration including welcome reception.
- Free Registration for 'Report writing – a workshop for trainees' Saturday morning (8:15-10:30am) - with Dr Calum Smith, Prof Andy Carroll, A/Prof Andrew Ellis, Dr Kerri Eagle, Dr Sarah Dorrington and Tim Marsh
- Travel support\*, including flights or road travel costs, as well as accommodation for eligible trainees:
  - Reimbursement of up to \$400 for VIC-based trainees, within 200km radius of the conference location.
  - Reimbursement of up to \$1000 for trainees outside of VIC (200km+ radius from the conference location).

\*The travel grant will be reimbursed post conference attendance, upon the provision of supporting receipts/tax invoices.

Sponsorship recipients must attend the full program from Wednesday 13 August to Saturday 16 August 2025, including workshop on Saturday morning (8:15-10:30am) - 'Report writing – a workshop for trainees' with Dr Calum Smith, Prof Andy Carroll, A/Prof Andrew Ellis, Dr Kerri Eagle, Dr Sarah Dorrington and Tim Marsh.

Meals outside of the conference program are not included in this sponsorship.

**Applications must be submitted electronically via the [online application form](#) by Friday 6 June 2025. Applications received after this time will not be accepted.**

The Selection Panel will select the successful applicants on a first come first serve basis. The Selection Panel's decision is final.

The outcome will be announced in mid/ end June and successful applicants are required to confirm their acceptance of a sponsorship by email by the deadline provided.

## Photography and recording

Images and/or voices of attendees may be recorded during the conference for use in RANZCP website, communications and media, including social media. If you do not wish for your image or voice to be publicised, please email [events@ranzcp.org](mailto:events@ranzcp.org).

## Evaluation

Sponsorship recipients will be required to submit a short reflection on their attendance at the event.

## **Conference Cancellation**

If we are required to make any changes or cancellations to our conference due to circumstances beyond its reasonable control, including but not limited to Acts of God, terrorism, war, strikes or industrial action, fire, explosion, inevitable accident, breakdown of property, changes in law, or pandemics or global health crises, delegates will be notified by email.

## **Delegate Cancellation - Medical**

The health and safety of conference attendees is our highest priority. The RANZCP is mindful of the health risks posed by COVID-19, and the importance of following official medical advice with respect to social distancing, practicing good hygiene and staying at home when unwell. The RANZCP requests that any delegate who is feeling unwell or has cold or flu like symptoms, or who may have been in contact with someone with COVID-19, not attend the conference.

If, on medical grounds, you are unable to attend the conference, you must contact the Events Team in writing by email to [events@ranzcp.org](mailto:events@ranzcp.org).

## **Health and Safety**

All participants at the conference will be required to comply with the Health and Safety Guidelines and protocols in place with the venue/s and the conference which will be aligned and compliant with all relevant Commonwealth and state government health advice at that time. By registering for this event, the RANZCP reserves the right to provide your contact details to authorities for the purposes of contact tracing and any other relevant government requirements. Details of any relevant protocols and requirements will be communicated to delegates who will be bound by these requirements.

## **Insurance**

Participants are strongly advised to secure appropriate travel and health insurance. The sponsorship and delegate registration fee do not provide any such insurance coverage. The RANZCP, Organising Committee and the Conference Office accept no responsibility for any loss in this regard.

## **Funding**

This opportunity is made available by the RANZCP's Bi-national Committee of Faculty of Forensic Psychiatry.

## **Privacy Policy**

The RANZCP will only collect personal information from individuals when it is reasonably necessary for the activities of the RANZCP, and all such collection will be subject to the [RANZCP Privacy Policy](#) and any other notifications