

# Terms of Reference

## The John H Lloyd Neuropsychiatry Prize



### DESCRIPTION

The John H Lloyd Neuropsychiatry Prize (the Award) is awarded to an RANZCP trainee or newly qualified Fellow or Affiliate for the best Scholarly Project or equivalent research activity.

Dr. Lloyd was Director of the Statewide Neuropsychiatric Centre / Unit in Victoria between 1972 and 2001. Dr Lloyd was an esteemed clinician in neuropsychiatry and psychiatry whose opinion was often seen as 'the gold standard'. He was a clinical mentor and teacher for several generations of psychiatry trainees in Victoria.

The Prize is an incentive award of the College, designed to promote and reward excellence in clinical neuropsychiatry.

### ELIGIBILITY CRITERIA

The Prize will be awarded for the best Scholarly Project or equivalent research activity focused on issues relevant to clinical neuropsychiatry. Clinical neuropsychiatry is a clinical subspecialty of psychiatry which assesses and treats psychiatric disorders which are associated with suspected or confirmed brain pathology.

The Prize is open to current RANZCP trainees, or Fellows or Affiliate members within two years of obtaining their primary specialist psychiatry qualifications prior to the annual awards program open date.

Applicants shall have completed meritorious research in the field of clinical neuropsychiatry, which should have been performed at least partly in Australia or Aotearoa New Zealand. The research can take the form of active research, a substantial quality improvement project, case series or literature review.

Submissions would usually be made on an individual basis (lead author), but two or more applicants may apply as a group if their contribution to the work is as co-leads.

Previous recipients of the Prize will not be eligible to receive the Prize on a further occasion.

Periods of extended leave (e.g. parental leave) may alter the period of eligibility and can be taken into account by the Selection Panel. Relevant information should be outlined within the submission. Accordingly, RANZCP Trainees, Affiliates and/or Fellows who work or train on a part-time basis, are on or are returning from parental leave, a break in training, or undertaking another form of leave including carers/family leave can be considered.

### FORM OF AWARD

The Prize comprises:

- A framed award certificate
- A\$500
- An invitation to accept the award at the College Ceremony during Congress.

It does not include travel support or registration for the recipient(s) to attend Congress or the Section Conference.

### FREQUENCY

The John H Lloyd Neuropsychiatry Prize is presented annually, although if there are no suitable applicants, the Prize will not be made in that year.

## APPLICATION PROCESS

Entry is by application only. RANZCP members who meet the criteria are required to submit a cover letter and an anonymised copy of their research work (which is the subject of the Prize) by the due date. Submissions may take the form of:

- A Scholarly Project
- A published article
- A draft article suitable for publication.

Where there are multiple authors involved, the applicant would in usual circumstances be the principal author. Where this is not the case, the application must indicate the contribution of the applicant to the work.

Applications must be made in the manner specified by the RANZCP.

## SELECTION PANEL COMPOSITION AND OPERATION

The selection panel shall consist of the Chair of the Section of Neuropsychiatry Bi-National Committee (Convenor), one other member of the Section of Neuropsychiatry Bi-National Committee, and a member of the Committee for Research, or their nominees.

Achieving appropriate diversity, including gender balance, should be considered when forming the Selection Panel.

A majority of the Selection Panel will need to agree that one of the submissions is sufficiently meritorious for the award to be given that year. Only one award is generally given each year, but in exceptional circumstances where applicants are of equal merit, the award may be shared by two or more applicants/applicant teams. If necessary, the Chair shall have both a deliberative and casting vote.

It is the responsibility of all members of the selection panel to comply with the [RANZCP Declaring and Managing Conflict of Interest Guideline](#) and to promptly take appropriate action to effectively manage the conflict of interest. In the event that a conflict of interest is identified:

1. the Chair will be responsible for addressing the conflict and taking appropriate steps to ensure the integrity of the selection process is maintained; or
2. where the Chair declares a conflict of interest, and it is not possible to make alternative arrangements, the decision will be deferred to the remaining members of the selection panel.

## FINAL DETERMINATION

After reviewing the scoring and comments of each Selection Panel member, the Convenor will determine the highest scored applicant. This will then be confirmed by the Panel.

## Revision Record

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