

# Terms of Reference

## The RANZCP Rural Research Award



### DESCRIPTION

The RANZCP Rural Research Award is an annual prize awarded to a Trainee or Fellow who has recently obtained Fellowship within the 12 months prior to the application deadline. The prize is an incentive award of the College, designed to encourage research achievements and excellence in rural psychiatry.

### ELIGIBILITY CRITERIA

Current Trainees, or Fellows who have achieved Fellowship within the 12 months prior to the application deadline, are eligible to apply. Applicants shall have completed meritorious research, a quality improvement project or case review/study in the field of regional, rural or remote psychiatry.

The work submitted should have been completed at least partly in Australia or New Zealand within the two-year period prior to application for the Award.

Previous recipients of the Award will not be eligible to receive the Award on a further occasion.

Periods of extended leave (e.g. parental leave) may alter the period of eligibility and can be taken into account by the Selection Panel. Relevant information should be outlined within the submission. Accordingly, members who have worked or trained on a part-time basis, are on or are returning from parental leave, a break in training, or undertaking another form of leave including carers/family leave can be considered.

### FORM OF AWARD

The Award consists of A\$1000, a framed certificate and an invitation to submit their work for publication in the *Australasian Psychiatry* journal. The recipient is also invited to attend the College Ceremony at the RANZCP Congress where the Award will be presented.

The Award may be made to one person or can be shared amongst two or more if their work is of equal merit. If shared, each recipient shall be entitled to an equal portion of Prize money.

Funding is to be provided by the Section of Rural Psychiatry and Rural Psychiatry Training Pathways program.

### FREQUENCY

The RANZCP Rural Research Award is presented annually, although if there are no suitable applicants, the award will not be awarded in that year.

### APPLICATION PROCESS

Applicants for the Award are required to submit an anonymised cover letter (1 page) and an anonymised copy of their work (which is subject of the Award). Submissions for the Award may take the form of:

- Fellowship or Advanced Certificate Scholarly Project
- a published article
- a draft article suitable for publication in a journal equivalent to *Australasian Psychiatry*
- a case review/study
- a quality improvement project

## SELECTION PANEL COMPOSITION AND OPERATION

The Selection Panel shall consist of the Chair of the Section of Rural Psychiatry (Convenor); the Chair of the Committee for Research (or their nominee from their respective committee) and a Rural Director of Training nominated by the Section for Rural Psychiatry.

Achieving appropriate diversity, including gender balance, will be considered when forming the Selection Panel.

In the opinion of the Selection Panel, the work submitted which is the subject of the Award shall be judged to be of sufficient merit to warrant the Award being presented in a given year; and be original work primarily completed by the applicant.

It is the responsibility of all members of the selection panel to comply with the RANZCP Declaring and Managing Conflict of Interest Guideline and to promptly take appropriate action to effectively manage the conflict of interest. In the event that a conflict of interest is identified:

1. the Chair will be responsible for addressing the conflict and taking appropriate steps to ensure the integrity of the selection process is maintained; or
2. where the Chair declares a conflict of interest, and it is not possible to make alternative arrangements, the decision will be deferred to the remaining members of the selection panel.

The Selection Panel will review applications on a confidential basis.

## FINAL DETERMINATION

After reviewing the scoring and comments of each Selection Panel member, the Convenor will determine the highest scored applicant. This will then be confirmed by the Panel.

## Revision Record

<b>Contact:</b>	<b>Executive Manager, Membership, Events and Publications</b>		
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