



BACKGROUND

In February 2009, General Council established a new Board, the Board of Practice and Partnerships and six constituent committees to replace the Boards of Practice Standards, Professional and Community Relations, Research and their 13 committees.

On 23 May 2013, General Council was replaced by the Board. This change was as a result of the implementation of a new governance model that was passed by the Fellowship in August 2012. Also at this time, the Board of Practice and Partnerships was renamed the Practice and Partnerships Committee. In May 2015 the Board approved that the Practice and Partnerships Committee be renamed to the Practice, Policy and Partnerships Committee (**PPPC**).

The Committee for Professional Practice (**the Committee**) is a constituent committee of the PPPC.

1. ROLE

Responsible directly to the PPPC, the Committee will be an active working arm of the PPPC which executes priorities in the College's Strategic Plan and the Committee's work plan particularly as they relate to the practice and the profession of psychiatry.

2. RESPONSIBILITIES

The Committee will be responsible for:

- (a) Ethical and professional matters associated with psychiatric practice and the profession.
- (b) Fellowship support requirements.
- (c) Provide advice to the PPPC and Board on matters of ethics and practice pertaining to psychiatry.
- (d) Developing recommendations for policies and proposals for action by the College and to forward such recommendations to the Board through the PPPC; Coordinating the development and ongoing update of the College's policy documents as identified in 'Guidelines for the development of RANZCP statements and guidelines'; Being cognisant of trends in complaints and enquiries as they relate to the aforementioned documents, and support of Fellows.
- (e) Liaising with, and seek advice from, relevant external bodies and other expert Committees, Branches and Sections of the College on matters of ethics and practice relevant to psychiatry.
- (f) Reviewing and ensure implementation of the Code of Ethics and Code of Conduct of the College not less frequently than every five years as required by the College Regulations or at any other time as required by the Board.
- (g) Identifying and reporting high level risks to the PPPC in accordance with the [RANZCP Risk Management Policy](#).

3. REPORTING RELATIONSHIPS

- (a) The Committee will report directly to the PPPC.

- (b) The Committee will provide a report on its activities to each meeting of the PPPC, including a copy of its most recent meeting minutes.
- (c) The Committee will be represented on the PPPC by the Chair of the Committee in an ex-officio capacity.
- (d) Committee Representatives will report to the Committees they represent as required.

4. COMPOSITION / MEMBERSHIP

- (a) The Committee will comprise a maximum of ten (10) members, including:
 - Chair (Fellow)
 - Four Independent Members (Fellow or Affiliate)
 - Chair, PPPC (ex-officio) or delegate
 - Deputy Chair, Practice and the Profession portfolio, PPPC (ex-officio) or delegate
 - Trainee Representative
 - Australian & New Zealand Psychiatrists with International Qualifications Representative (ANZPIQ)
 - Two Community Members, Community Collaboration Committee (CCC)
- (a) The Committee will endeavour to include appropriate representation from Australia and New Zealand (at a minimum of one member from each).
- (b) The Committee shall endeavour to achieve diversity, including gender balance.

5. ELECTIONS AND APPOINTMENTS

5.1 Chair

- (a) Nominations for the Chair position will be called for from amongst the Fellows of the College. The Chair will be appointed by the PPPC and noted by the Board.
- (b) The term of office of the Chair will be three (3) years from the conclusion of the Annual General Meeting (**AGM**) in the election year in which they were appointed.
- (c) The Chair will be eligible for reappointment to serve two (2) consecutive terms (i.e. 6 years) and also eligible for re-nomination to serve further terms, with a maximum of four terms total (i.e. 12 years).
- (d) In the event of the resignation of the Chair, a casual vacancy will be appointed by the PPPC and noted by the Board.

5.2 Independent Members

- (a) Nominations will be called from amongst the Fellows and Affiliates of the College. Independent members will be appointed by the PPPC.
- (b) The term of office will be three (3) years from the conclusion of the AGM in the election year in which they were appointed.
- (c) Independent Members will be eligible for reappointment to serve two (2) consecutive terms (i.e. 6 years) and also eligible for re-nomination to serve further terms, with a maximum of four terms total (i.e. 12 years).

- (d) In the event of the resignation of an Independent Member, a casual vacancy may be appointed by the PPPC.

5.3 Ex-officio Members

- (a) The term of office of Ex-officio members will be for the duration of their term on their respective Committee.

5.4 Representative, ANZPIQ

- (a) Nominations will be called from amongst the ANZPIQs of the College. The appointment will be made by the Committee on recommendation from the ANZPIQ.
- (b) The term of office of the ANZPIQ Representative will be three (3) years from the conclusion of the AGM in the election year in which they were appointed.
- (c) The ANZPIQ Representative will be eligible for reappointment to serve two (2) consecutive terms (i.e. 6 years) and also eligible for re-nomination to serve further terms, with a maximum of four terms total (i.e. 12 years).
- (d) In the event of the resignation of the ANZPIQ Representative, a casual vacancy may be appointed by the Committee on recommendation from the ANZPIQC.

5.5 Trainee Representative

- (a) Refer to the *Procedure for Appointing Trainee Representatives to College Committees* for further information on the appointment, term of office and casual vacancy process for Trainee Representatives.

5.6 Community Members, CCC

- (a) The Community Members will be appointed in accordance with the *Procedure for Appointing Community Members to College Committees*.
- (b) The term of office of the Community Members will be for the duration of their term on the CCC.

5.7 Casual Vacancies

- (a) The term of office of a casual vacancy will be until the next AGM.
- (b) A person appointed as a casual vacancy shall be eligible for election or appointment in accordance with these Regulations.
- (c) For the purposes of this Regulations, the period of time served as a casual vacancy shall not be counted as a period of membership.

5.8 Co-opted Members & Observers

Refer to the *Committee Meeting Operations Regulations* for information regarding Co-opted Members and Observers.

6. COMMITTEE SUPPORT

The Committee will be supported by the staff of the College, specifically staff of the Practice, Policy and Research (PPR) Department.

7. OPERATION

7.1 Refer to the [Committee Meeting Operations Regulations](#) for the Committee's operational information including:

- Agenda
- Attendance
- Chair
- Committee Powers and Delegation
- Conflict of Interest
- Consent
- Confidentiality
- Co-opted Members
- Defects in Appointment or Qualification
- Financial Responsibility
- Media and Authorised Statements
- Meetings
- Minutes
- Observers
- Other Committees
- Proxies
- Quorum/Voting
- Review
- Risk Management
- Support
- Voting Member Term
- Work Plan
- Definitions and Interpretation
- Associated RANZCP Documents

Any queries regarding the *Committee Meeting Operations Regulations* should be directed to the relevant staff member who is responsible for the Committee.

7.2 Additional Specific Operational Information

Replace 'Any delegation from the Board cannot be sub-delegated by the Committee' from the 'Committee Powers and Delegation' outlined in the *Committee Meeting Operations Regulations* with:

The Committee may establish Subcommittees or Working Groups. This must occur in consultation with the relevant Executive Manager. Approval to establish a Subcommittee or Group must be sought from the Corporate Governance and Risk Committee (CGRC) and the Board.

ASSOCIATED DOCUMENTS

- Committee Meeting Operations Regulations and associated documents
- Committee Position Descriptions
- Practice, Policy and Partnerships Committee Regulations
- ANZPIQC Regulations
- CCC Regulations
- Procedure for the appointment of Trainees to College Committees
- Procedure for the appointment of Community Members to College Committees

Revision Record

Contact:	Executive Manager, Policy, Practice & Research		
Authorising Body:	Board		
Responsible Committee:	Corporate Governance and Risk Committee		
Document Code:	REG Committee for Professional Practice		
Date	Version	Approver	Description
15 October 2024	2.2	Company Secretary & General Counsel	Updated to reflect OTPRC name change and align with governance template.
7/12/2017	2.1	CGRC on behalf of the Board	Amendments to meet new College governance arrangements and to clarify the composition of the committee
02/2016	2.0	B2015/1 R23	Amendments to clarify the responsibilities, composition of the committee and change of committee name i.e. PPPC and clarification of voting
18/2/2014	1.2	PPP	Amendments to meet new College governance arrangements
29/05/2011	1.1	GC2011/2 R27	Not recorded
10/07/2009	1.0	GC2009/2 R4	New document
NEXT REVIEW: 2027			