

Request for Early Resolution Form

Early Resolution Policy and Procedure



Submitting a request

This form has been developed to facilitate a request for early resolution of a matter or complaint to the RANZCP, relating to educational or training decisions, in accordance with the *Early Resolution Policy and Procedure* ('the Policy').

Please read the Policy before submitting a request, as it provides information about the early resolution process. The Policy also sets out requirements that a request must meet, and this form is structured to assist in meeting those requirements.

Privacy statement

Any information that you provide in this form will be collected and used for the purposes of your request. It may also be used for subsequent applications for more formal mechanisms of review under the RANZCP *Review, Reconsideration and Appeal Policy and Procedure*.

If you choose not to provide certain information in this form, it may result in your request for early resolution not meeting the requirements as set out in the Policy and, consequently, your request not being able to be processed.

For further information in relation to how the RANZCP will store, use and disclose your information, please refer to the RANZCP's [Privacy Policy](#).

Your details

Full Name: _____

RANZCP Membership ID number (if applicable): _____

Email address: _____

Phone number: _____

I am a (please tick):

- Fellow Trainee/Associate Member
- Specialist International Medical Graduate Affiliate Member
- Other: _____

