

Terms of Reference

The Section of Youth Mental Health Excellence Award



DESCRIPTION

The Section of Youth Mental Health Excellence Award (“the Award”) is presented to a RANZCP psychiatry trainee or psychiatrist for outstanding contributions to the advancement of Youth Mental Health within Australia or Aotearoa New Zealand (via clinical, research, service delivery or health promotion activities).

ELIGIBILITY CRITERIA

The award is presented to a current RANZCP trainee, Fellow or Affiliate member, or a team of eligible members, considered to have provided a significant contribution to Youth Mental Health, for example by publishing a relevant article on Youth Mental Health, providing excellence in clinical care of youth, developing innovative youth mental health programs, or providing advocacy for youth with mental health issues.

Previous recipients of the award will not be eligible to receive the award on a further occasion.

Periods of extended leave (e.g. parental leave) may alter the period of eligibility and can be taken into account by the Selection Panel. Relevant information should be outlined within the submission. Accordingly, members who have worked or trained on a part-time basis, are on or are returning from parental leave, a break in training, or undertaking another form of leave including carers/family leave can be considered for nomination.

FORM OF AWARD

The award comprises:

- a framed award certificate
- A\$500
- an invitation to accept the award at the College Ceremony during Congress.

The award does not include travel support or registration for the recipient(s) to attend Congress or the Section Conference.

FREQUENCY

The Section of Youth Mental Health Excellence Award is presented annually, although if there are no suitable applicants, the award will not be awarded in that year.

APPLICATION/ NOMINATION PROCESS

Applications/nominations for the Award may be made by any member of the RANZCP on their own behalf, or on their behalf by another RANZCP member.

Written applications/nominations should include a curriculum vitae (required for individual applications only), a one-page document detailing their/the nominee’s outstanding contributions to the advancement of Youth Mental Health through clinical, research, service delivery or health promotion activities, along with any other relevant supporting material.

SELECTION PANEL COMPOSITION AND OPERATION

The selection panel is comprised of the Chair of the Section of Youth Mental Health Bi-National Committee, three (3) members of the Section of Youth Mental Health Bi-National Committee, and the Section Community member.

Achieving appropriate diversity, including gender balance, will be considered when forming the Selection Panel.

It is the responsibility of all members of the selection panel to comply with the RANZCP Declaring and Managing Conflict of Interest Guideline and to promptly take appropriate action to effectively manage the conflict of interest. In the event that a conflict of interest is identified:

1. the Chair will be responsible for addressing the conflict and taking appropriate steps to ensure the integrity of the selection process is maintained; or
2. where the Chair declares a conflict of interest, and it is not possible to make alternative arrangements, the decision will be deferred to the remaining members of the selection panel.

During the selection process the selection panel will take into account the relative opportunity (contribution in relation to years of experience) of each applicant/nominee.

A majority of the Selection Panel will need to agree that one of the submissions is sufficiently meritorious for the award to be given that year. Only one award is generally given each year, but in exceptional circumstances where applicants are of equal merit, the award may be shared by two or more applicant/applicant teams. If necessary, the Chair shall have both a deliberative and casting vote.

FINAL DETERMINATION

After reviewing the scoring and comments of each Selection Panel member, the Convenor will determine the highest scored applicant or nominee. This will then be confirmed by the Panel.

Revision Record

Contact:	Executive Manager, Membership, Events and Publications		
Authorising Body:	Board		
Responsible Committees:	Bi-national Committee for the Section of Youth Mental Health / Awards and Recognition Committee (ARC)		
Document Code:	ToR The Section of Youth Mental Health Excellence Award		
Date	Version	Approver	Description
21 September 2024	1.0	B2024/8 R24	New document.
7 August 2025	1.1	Executive Manager	Minor amendments.
NEXT REVIEW: 2028			